



17 July 2019

Dear Parents/Guardians of Year 2 (from September)

**Re: Educational Activity Off School Site**

As part of our next topic, we have arranged a trip to Poole Museum and Poole Quay. Details of this trip are detailed below and overleaf.

<b>Date of Trip:</b>	<b>Monday 16 September 2019</b>
<b>Classes:</b>	Daffodils and Dahlias
<b>Group Leaders:</b>	Mrs Graves and Miss Winwood
<b>Depart School:</b>	9.00am
<b>Return to School:</b>	2.45pm

Based on the number of children attending we are asking for a voluntary contribution of £8.68 per child. We would ask for payment via our online banking facility, **Parent Pay by Monday 9 September 2019**. Parents are reminded that if we do not receive sufficient contributions we may have to cancel the activity. Please refer to our Charging Policy for further information. Please contact Rebecca Wood if you are unable to make a contribution due to financial difficulties by Monday 9 September 2019.

When you make your payment online it will also ask for you to provide consent in the form of a tick box. This consent is to ensure that you are happy for your child to attend the above off-site activity and you consider them to be in good health and capable of taking part in the activities detailed in this letter. Also that you appreciate that staff in charge of the visit will take all reasonable care and will act in loco parentis in the event of an emergency.

We greatly appreciate adult help and if you have undertaken voluntary clearance with us, and are available to supervise a group of children, please contact the school office. We will need you to attend a pre-visit meeting to ensure all helpers are aware of planned activities and Health and Safety issues.

**Date of Meeting:** Friday 6 September  
**Time of Meeting:** 2.30pm  
**Place of Meeting:** Library

If you have any queries regarding the above please do not hesitate to contact the class teacher.

Yours faithfully

*Louise Graves*

Louise Graves  
Class Teacher

*Hayley Winwood*

Hayley Winwood  
Class Teacher

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## Trip Information Continued

Aims of Visit: To learn about the history of Poole Town, The Quay and its links with local pirate "Harry Paye".

To make observations about the location

Activities Outlined: Harry Paye pirate workshop at Poole Museum and to follow the "Cockle" Trail around Old Town and the Quay front.

Clothing: The workshop encourages children and adults to wear "pirate style" outfits (these should be comfortable). Children still to wear Pirate fancy dress on Monday 9 September 2019 too.

However, children will also be walking around Poole Quay, so the outfit needs to be suitable for this too ☹

Children need to bring: Waterproof coat.

Lunch: If you have ordered a meal for your child for this day, a packed lunch will be provided instead.

The meal provided will be:

- Cheese Roll
- Crudities
- Biscuit or Cake
- Bottle of Water

If you have not ordered a lunch from Chartwells please provide a packed lunch in a named plastic bag to enable us to dispose of all litter at lunchtime – *please do not send lunch boxes.*

All children should bring a PE style string bag with them to hold their lunch and two additional cartons of drink or water. Please ensure all items are named. The children will be expected to carry these items themselves.

Insurance Details: Department for Education

Destination Address: Poole Quay, Poole, Dorset

Payment Information: Parents are reminded that if we do not receive sufficient contributions, the trip may have to be cancelled. Please contact the Teacher in Charge if you are unable to make a contribution because of financial difficulties.