



10 September 2021

Dear Parents/Carers of Year 2

Re: Educational Activity Off School Site

As part of our next module, we have arranged a trip to Poole Museum and Poole Quay. Details of this trip are detailed below and overleaf.

Date of Trip:	Wednesday 22 September 2021
Classes:	Jade and Emerald
Group Leaders:	Miss Crocker and Miss Ellis
Depart School:	9.00am
Return to School:	2.45pm

Based on the number of children attending we are asking for a voluntary contribution of £9.28 per child. We would ask for payment via our online banking facility, **Parent Pay by 20 September 2021**. Parents are reminded that if we do not receive sufficient contributions we may have to cancel the activity. Please refer to our Charging Policy for further information. Please contact Rebecca Wood if you are unable to contribute due to financial difficulties by 20 September 2021.

When you make your payment online it will also ask for you to provide consent in the form of a tick box. This consent is to ensure that you are happy for your child to attend the above off-site activity and you consider them to be in good health and capable of taking part in the activities detailed in this letter. Also, that you appreciate that staff in charge of the visit will take all reasonable care and will act in loco parentis in the event of an emergency.

We greatly appreciate adult help and if you have undertaken voluntary clearance with us, and are available to supervise a group of children, please contact the school office. We will need you to attend a pre-visit meeting to ensure all helpers are aware of planned activities and Health and Safety issues.

Date of Meeting:	Friday 17 September
Time of Meeting:	2.30pm
Place of Meeting:	Library Area

If you have any queries regarding the above please do not hesitate to contact the class teacher.

Yours faithfully

Ella Crocker
Class Teacher

Charlotte Ellis
Class Teacher

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Trip Information Continued

Aims of Visit:	To learn about the history and geography of Poole Town, The Quay and its links with local pirate "Harry Paye".
Activities Outlined:	Harry Paye pirate workshop at Poole Museum and to follow the "Cockle" Trail around Old Town and the Quay front.
Clothing:	<p>The workshop encourages children and adults to wear "pirate style" outfits (these should be comfortable and practical).</p> <p>Children will also be walking around Poole Quay, so the outfit needs to be suitable for this too i.e. flat comfortable footwear.</p>
Children need to bring:	Waterproof coat.
Lunch:	<p>If you have ordered a meal for your child for this day, a packed lunch will be provided instead.</p> <p>If you have <u>not</u> ordered a lunch from Chartwells please provide a packed lunch in a named plastic bag to enable us to dispose of all litter at lunchtime – <u><i>please do not send lunch boxes.</i></u></p> <p>All children should bring a PE style string bag or rucksack with them to hold their lunch and two additional cartons of drink or water. Please ensure all items are named. The children will be expected to carry these items themselves.</p>
Insurance Details:	Department for Education
Destination Address:	Poole Quay, Poole, Dorset
Payment Information:	Parents are reminded that if we do not receive sufficient contributions, the trip may have to be cancelled. Please contact the Head of School if you are unable to contribute because of financial difficulties.