



16 March 2022

Dear Parents/Carers

Upcoming Construction Work

As a school we are able to apply for something called a Condition Improvement Fund bid. The Condition Improvement Fund (CIF) is an annual bidding round for schools to apply for capital funding. The priority for the fund is to address significant condition need, keeping education provider buildings safe and in good working order.

We are delighted to share that our recent bid with regards to an improved and larger main entrance/office area and some new, higher fencing has been successful. We are delighted by this outcome and think these improvements will enhance the security of our site for all. The larger main entrance/office will allow for there to be a secure front reception for visitors to enter before entering into the school, without having access to the main corridor, as they do now.

We have been meeting regularly with the contractors and project manager of the proposed works to secure a plan for the starting of the project. The project is due to begin during the Easter holidays, week beginning 11 April and due to finish mid-August.

Please note due to works happening outside of the school building and to the front entrance this will have minimal disruption to the children's day to day learning and experience in school. However due to the location of the works there will be some initial disruption to pick up and drop off.

To allow for the works to commence we will be making the below changes from Monday 11 April:

- The main office will be relocated to a cabin within the main playground, by the school hall. There will be a temporary entrance for parents and families to access with clear signage.
- The one-way system will no longer be able to continue as it does now. Due to location of works, we will only be able to use one main entrance in and out of school and this will need to be through the double gates down the bottom of the playground (where we exit school currently).
- If you are a family who attend our morning club, please note the entrance will be through the bottom gates and then drop off at the double hall doors before exiting at the bottom gates.

We are mindful of the narrow space between Year 2 and Year 3 drop off so we just ask parents to be mindful of this and if waiting to pick up, please do wait to one side to allow for flow of 'traffic'. In addition, we ask that you are mindful not to congregate down the side of school and on the trim trail after collecting your child.

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We know this will be a change for us all and appreciate your support with this. We are delighted to have been successful with the bid and believe this small disruption will be outweighed by the future improvements for us as a school. We will ensure clear signage and extra adults at pick up and drop off initially to support the change and answer any questions or queries you may have.

Nearer to the time we will also talk to the children regarding the work, answering any of their questions and relieving any worries. Please note that the temporary office cabin will arrive before the Easter Holidays to allow time for staff to relocate before the works commence. However, this will not come into use until after the Easter holidays.

In the meantime, any questions or concerns please do get in contact via the school office email.

Best wishes



Dawn Wilks
Executive Headteacher



Rebecca Wood
Head of School