



01 July 2022

Dear Parents/Carers of Years 3 and 4 (KS2 in September)

Expectations for Stationery

In line with other local schools and to support transition, we will be asking all children to provide their own pencil case and equipment. Not only does this enable our learners to develop independence but it also allows them to recognise the importance of organisation and taking responsibility of their own belongings. We have recently observed, unnecessary distraction to learning due to the size and the novelty items within the children's pencil cases therefore, children need to have a pencil case no larger than 32cm x 4 cm x 10 cm. Below is a list of the equipment your child will need. Many stationery items have already been purchased by the school and the children will continue to have access to these e.g. felt tips, colouring pencil and scissors. Therefore, please could you only provide the following:

- Pencil case no larger than 32 x 4 x 10 cm - £0.65p
- 1 x White Eraser - £0.10p
- 2 x HB Writing pencils - £0.05p each
- 2 x Blue handwriting pens (Not biro) - £0.25p each
- 1 x 30cm ruler - £0.15p
- 1 Pencil sharpener - £0.05p
- 1 Glue stick - £0.45p
- 1 Dry wipe pen (black ink) - £0.35p
- 1 Purple pen (for editing and improving work) - £0.05p
- 1 Green highlighter - £0.10p
- 1 Yellow highlighter - £0.15p

You will notice that ParentPay is showing an outstanding amount of £2.70 against your child. If you wish to purchase the above items please pay via ParentPay and we will ensure your child receives a named pencil case at the beginning of the 2022/23 academic year. **The deadline to purchase a pencil case via Parent Pay is 31 August 2022.**

The above stationery items will also be able to be purchased during the year as and when your child requires a replacement. This is a non-profit enterprise and so we will be able to offer stationery to you at a very reasonable price.

We are no longer replenishing items in class and adding this on to Parent Pay. Therefore, if your child needs any items you will be able to come to the school office to purchase equipment in cash between 8am – 8.40am and 3.05pm – 4pm, Monday to Friday.

It would be very useful if items were labelled with stickers or permanent pen, to help them find their way back to their rightful owner.

We thank you for your co-operation with this.

Yours sincerely

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